



Dear Swimmer and Parent / Guardian

Membership Renewals 2020 – Fee Structure

We attach details of membership and subscriptions for RTW Monson Swimming Club activities.

Annual Membership Per Swimmer in Squads (not Swim School)

Each person who wishes to swim / play in 2020 is required to recheck and amend their details on Team Unify before swimming (by signing any pop-up waivers) and pay an annual fee to become a member. As agreed at the AGM, there will be a **£60** payment, which covers the administration costs of being a member of the ASA, all related insurance and dry membership of one parent. The second and subsequent swimmers and those over 18 the payment is set at £50. There is no entitlement to a refund to the annual membership fee and 4 weeks' notice is required to end membership. This year we will be utilising the billing aspect of Team Unify to take payment so there is no need for you to do anything other than check that you have a card on file with your Team Unify account. This payment will be taken on 1st February 2020.

Please check and update your details on Team Unify and ensure debit / credit card details are on your account

PARENTS – Please complete a new membership window for yourself to be a member

We actively encourage parents to become dry members, as we are primarily a junior club that is run by its parent members. The £60 membership fee you pay includes the fee for 1 parent / guardian to be a member. You will have seen many parents helping on poolside and supporting the club in various roles including gala entries, support coaches and swimming officials and we always welcome more parents to support our club. Parents / adult members who volunteer for the club are entitled to a £30 reduction from the membership fee of one swimmer. By being a dry member, you will also be given an ASA number, which insures you to be poolside and the ability to vote on any decisions taken at our AGM, supporting in the running of the club. There is an additional fee of £5 per parent if any additional parents / guardians wish to be members.

Annual Membership Payment

This has been set up for you on your Team Unify invoice and will be debited on 01/02/2020 - please see the bottom of the letter on how to set up your bank details within your Team Unify account (Please note – Swim school children do not pay an annual membership, and this sections does not apply to you).

Annual Membership fees	Up to 31 st January 2020	After 1st February 2020
Individual membership (1 st swimmer) of swimmer / player under age of 18 (includes dry membership for parent/guardian)	£60	£120
Subsequent swimmers / players from the same family	£55	£100
Individual membership for swimmers / waterpolo players over the age of 18	£50	£100
Dry membership	£5	£5

Membership Surcharge – Please note the cut-off date of 31st January 2020 will be strictly adhered to there is a short timeframe in which to renew membership with the ASA. It will help it you are able to acknowledge via Team Unify and ensure your bank details are on your account. If Team Unify verification and payment are not received before this date, a surcharge of £50 per swimmer is payable – see above.

Arrange Your Monthly Standing Order for Squad Swimming and Waterpolo Monthly Subscriptions

All subscriptions are due on the 1st of the month. In 2020 we aim for Team Unify to take over payments on 1st March 2020. This will be advertised nearer to the time.

There has been a slight increase in the monthly subscriptions of all squads to reflect the additional costs of pool hire and staffing (Please see table below for details). Note also that these monthly fees include part of the membership

now paid monthly. If the swimmer accepts a place in a squad they are expected to attend as many sessions as possible (85%), although we recognise that swimmers may not be able to attend all of the sessions on offer. Reduced fees will not be available as the club's costs are fixed regardless of whether the swimmer attends or not. Subscription costs account for periods when no swimming is offered e.g. for summer / winter breaks, and unforeseen pool closures. If the swimmer is injured and unable to swim for 4 weeks or more due to ill health / injury, a subscription refund can be offered with agreement of the Membership Secretary, but this must be advised from the outset. If the swimmer wishes to stop swimming, 4 weeks' notice is required as per the constitution. Due to the reduction in annual membership there is no entitlement to a refund to the annual membership fee.

Squad Monthly Subscription (1st of the month)

If you are unsure which squad, your child is in, please contact: membershipenquiry.rtwmonson@gmail.com

Squad	Monthly subscription	Annual subscription
Water Polo	£27	£324
Rookies	£66	£792
Junior	£48	£576
Junior Plus	£64	£768
Development	£85	£1020
Development Plus	£105	£1260
Age	£122	£1464
Age Plus	£132	£1620
Senior	£82	£984
Senior Plus	£115	£1380
Performance	£140	£1680

Swim School Fees

PLEASE NOTE – NO ADDITIONAL ANNUAL MEMBERSHIP FEE IS DUE FOR SWIM SCHOOL

Monson Swim School offers swimming lessons following the ASA levels, with Stage 8 / 9 as preparation for competitive swimming. The timetable mirrors Kent school term times and there is no swimming during half term. Membership fees are not required for stage 2-8, however, if a parent wishes to obtain a dry membership, please complete a membership form and pay £5.

You will receive notification by email at the end of each term which stage your child will be offered for the next terms swimming. This letter will outline payment. All payments need to be received prior to the end of the previous term to secure a place. Based on 10 sessions per term, the following is due termly (you will be notified each term the exact fee, based on the number of lessons in that term):

30-minute lesson: £108.00 (Stages 3-7), 40-minute lesson (Stage 8): £118.00

This year Swim School fees will be added to Team Unify Billing – please make sure you have a card on file with your Team Unify account. **RTW Monson Swim School:** Please ensure you have a card on file with Team Unify. Fees will be taken on 1/1/2020 via this process.

HOW TO PAY

Annual Membership and Swim School Fees

This year Team Unify will be used to take this amount from your card.

Monthly Swimming / Playing Fee for Squads

Please alter your current standing order (1 payment per child) please do so for **1st January – 1st February 2020 only Ref: SquadSurname.**



All Payments Should be by BACS or monthly Standing Order to:
RTW Monson SC, Sort: 60-21-10, Acct: 96833025

We will notify you when to stop this as we are aiming for Team Unify to take over payments from 1st March 2020.

Team Unify Renewal Process

Whether you're a returning family or new family joining our club, the registration process is simple and takes only a few minutes. You will be requested to pay during the last step of the registration process. At the conclusion of the registration process and upon team admin approval, you will be granted access to your own private account for the team.

Your private account is your one-stop-shop for maintaining your contact information, declaring for swim meets, signing up for jobs, interactively tracking your kids times, and much more. We look forward to having you be part of our incredible swim team. Just click on the link below and you be brought directly to the registration page on our teams website.

<http://uk.teamunify.com/MemRegStart.jsp?team=sertwm>

Setting Up Online Payments

We will be transferring all payments to online payments

It's simple to enable our electronic payment processing system. Simply visit our team website at www.rtwmonson.org and click on the **Sign In** button to sign into your private, secure account. If you do not have a user name and password, please request one by replying to this email.

Once logged in:

- Click on **My Account**
- Click **Setup Auto Pay**
- Click the **Add New** button
- Enter your information and click **Save**
- You are now ready to pay electronically!